

## KATE SHEPPARD APARTMENTS BODY CORP 323230

Minutes of the 15th Annual General Meeting of Kate Sheppard Apartments Body Corp 323230 held on Wednesday, 3rd April 2019, at 5.30pm in a room at Loaves & Fishes at the Cathedral, Molesworth Street, Thorndon, Wellington.

### PRESENT:

The Chairman welcomed to the meeting owners and representatives for Apartments 3A, 3H, 4B, 4H, 4L, 5C, 5F, 5I, 6A, 6C, 6D, 6J, 7A, 7B, 7C, 7H, 8A, 8B, 8C, 8F, 8G, 8H, 8I, 9A, 9B and 10A

### APOLOGIES

Apologies were received from the Owners of Apartments 3K, 4F, 5E, 6F, 6G, 7F, 7I, 8D, and 8E.

### PROXIES

Proxies were received in favour of the Chairman for Apartments 6F, 6G, and 7F

## MINUTE OF THE ANNUAL GENERAL MEETING HELD ON 19TH MARCH 2018

RESOLVED: That the minutes be approved as a true and correct record.

J Feast / R Paterson

### ARISING FROM MINUTES

The Chairman was requested to circulate the evacuation plan to all Owners as it appears that it is not displayed on the inside of the front door in some Apartments. It is however on the Web site.

## BODY CORP CHAIRMAN'S REPORT

The Chairman moved adoption of the Report and opened it for discussion. He explained in more detail the situation with the Earthquake Repair Claim now being handled by the Insurance Company as the amount exceeded the EQC figure. The insurance claim has not yet been accepted until they have confirmed amount which is currently being arrived at.

RESOLVED: That the Chairman's Report be received A Stewart / A Patterson

## APPROVAL OF FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 2019.

The financial statements were discussed, and some items raised with particular reference to the Interest being received on the EQC advances and window cleaning.

RESOLVED: That the financial statements be approved.

A Stewart / J Feast

## BUDGET & BODY CORP LEVIES FOR THE ENSUING YEAR

The Committee recommended that there be no increase in Body Corp Levies this year. The question was raised about future years and what the increase would likely to be if the insurance premium did not reduce. The Chairman indicated that it would depend on Interest to be received and the surplus from repairs under the EQC, at worst it would be a 50% increase but may be no more than a 10% increase.

RESOLVED: That the Budget and Body Corp Levies for the ensuing year be approved.  
J Feast / R Paterson

TEN YEAR MAINTENANCE PLAN

The owner of Apartment 8F raised the concern about the roof membrane. The Chairman advised that a report had been requested to be received before the Annual General Meeting but had not yet been received. There was provision in the Ten-Year Plan for maintenance of the roof membrane and the Committee will discuss the report when it is received. Owner of 9B also asked that a leak be further investigated.

RESOLVED: That the Ten-Year Maintenance Plan be approved.  
A Stewart / R Paterson

AUDIT OF FINANCIAL STATEMENTS

RESOLVED: That the annual financial statements not be audited.  
A Patterson / N Britton

APPOINTMENT OF BODY CORP CHAIRMAN

RESOLVED: That Alan Stewart be reappointed as Body Corp Chairman  
J Manley / A Patterson

ELECTION OF COMMITTEE

RESOLVED: That the Committee for the ensuing year be Neil Britton 8C, John Feast 10, Anne Patterson 8A, Rachel Roberts 9B, Roger Paterson 3H, Martin Sidoruk 6A and Nicole Stahlmann 7A.  
J Feast / A Patterson

BODY CORP RULES

The new Body Corp Rules as circulated were discussed.

RESOLVED: That the updated Body Corp Rules be approved with minor changes to the wording of Clauses 6 and 21.1.  
J Feast / M Gilchrist

GENERAL BUSINESS

The list of Body Corp Committee as elected to be updated on the Web Site.  
The Chairman advised that Window cleaning to supposed to be done quarterly.  
Concern that any air conditioning units installed do not cause noise to other Apartments.

Owners were invited for further discussion and drinks at Anne Patterson's apartment 8A following the close of the meeting.

The meeting closed at 7.32pm.

CONFIRMED.....CHAIRMAN